

Chairs' Meeting  
Agenda  
Wednesday, October 7, 2020  
10:00 a.m., ED 330

**NOTES**

Attendees: MJBradley, LGBryant, KBiondolillo, RTowery, PFinnicum, JHenley

**New Business**

1. Tenure Review Extension – MJBradley discussed with the chairs the extension process provided through academic affairs due to the COVID-19 pandemic. Chairs expressed concern that the process was not clear. Plans to compile a college-wide list of questions to be forwarded to BChurch, chair of the UPRT committee.
2. IDC for Research Centers – MJBradley provided handout from TRisch regarding Centers for No Boundaries (CNBT) and proposed IDC sharing model. Chairs request that additional clarification be made regarding the specifics of the proposal.
3. Winter Session – MJBradley discussed recent email from KHicks regarding the winter session courses and the need to complete and return the template to KHicks by October 15<sup>th</sup>.
4. Recruiting Events – MJBradley shared email from AUtter/EChudy regarding upcoming events. Discussion was had regarding Pack Preview. Chairs would like to pursue college marketing material.
5. Department Updates
  - a. P&C, KBiondolillo reported that the department is pursuing 3 faculty positions for BS Psychology as a research cluster with academic affairs.
  - b. TE, RTowery reported he has been finalizing the schedule including off-campus degree center sites. Online basic skills (Praxis Core) review provided through the learning center.
  - c. HPESS, PFinnicum reported that he is pursuing 1 PE line within the department. A few building projects are on-going.
  - d. ELCSE, JHenley reported that MSE in building-level has made a few minor edits. Attempting to hire 5 doctoral mentors. Requests that we revisit the graduate faculty status.
6. Other
  - a. LRobinson is working on carry forward monies.
  - b. MJBradley requests that chairs encourage faculty to pursue research funding opportunities within the college. Discussion was had regarding the desire to provide students with additional funding, potentially increasing existing student research travel funding
  - c. LGBryant requested that chairs ensure that 8-semester degree plans are sent to Meredith McFadden asap.

**Deadlines:**

**October 2<sup>nd</sup> and November 6<sup>th</sup>**

- Graduate Council Proposals Due

**October 9<sup>th</sup> and November 13<sup>th</sup>**

- Undergraduate Curriculum Council Meeting

**October 15<sup>th</sup> and November 19<sup>th</sup>**

- Graduate Council Meeting

**October 30<sup>th</sup>**

- Undergraduate Curriculum Council Proposals Due

**November 2<sup>nd</sup>**

- Suggested date for chairs to provide retention recommendations for 2<sup>nd</sup> year faculty to the dean
- Departments provide one electronic copy of their proposed promotion and tenure criteria for the upcoming academic year (2021-2022) to the dean

**December 4<sup>th</sup>**

- Official retention notices are sent to 2<sup>nd</sup> year faculty from the Provost